

ITEM 11. PROPOSED SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2016

FILE NO: S063444

SUMMARY

This report requests that Council approve the draft Schedule of Meetings and Briefings for 2016.

RECOMMENDATION

It is resolved that Council adopt the draft Schedule of Meetings and Briefings for 2016, as shown at Attachment A to the subject report.

ATTACHMENTS

Attachment A: Draft Schedule of Meetings and Briefings for 2016.

BACKGROUND

1. The draft Schedule of Meetings and Briefings for 2016 (Attachment A) has been prepared on the basis of a three week meeting cycle (Councillor Briefings, Committees and Council), consistent with the meeting arrangements adopted by Council in previous years.
2. In accordance with section 365 of the Local Government Act 1993, the draft Schedule provides for 10 individual meeting cycles, with each of the 10 meetings of Council held in a different month. It is noted that:
 - (a) in drafting the Schedule, the Local Government General Elections scheduled for 10 September next year have been taken in account (with an extraordinary meeting of Council to take place following the Elections);
 - (b) the 2016 Annual Conference of Local Government NSW will be held in Wollongong from Sunday 16 October to Tuesday 18 October 2016, resulting in a two week break between the October Committee meetings and Council meeting;
 - (c) one meeting of Council is scheduled for the first Monday of the school holidays on 11 April 2016;
 - (d) due to public holidays, briefings for the April, June and October meeting cycles have been scheduled for a Tuesday rather than Monday; and
 - (e) if considered necessary, additional "tentative" briefing dates, intended to accommodate such matters as external presentations, workshops and other non-meeting agenda items, will be separately distributed to Councillors, following approval of the draft Schedule.

RELEVANT LEGISLATION

3. The Local Government Act 1993 (section 365).
4. The Local Government (General) Regulation 2005 provides (clause 232(2)) that a notice giving details of Council meetings must be published in a newspaper. A suitable notice detailing the program as adopted by Council will be published in the early part of next year.
5. The Code of Meeting Practice applies.

CRITICAL DATES / TIME FRAMES

6. It would be appropriate for Council to now determine a program of meetings for next year to enable all interested parties to plan their commitments.

LEANDER KLOHS

Executive Manager, Office of the Chief Executive Officer