

Relevant Information for Corporate, Finance, Properties and Tenders Committee

FILE: X118015.003 **DATE:** 8 December 2025

TO: Lord Mayor and Councillors

FROM: Veronica Lee, Executive Director City Services

THROUGH: Emma Rigney, A/Chief Executive Officer

SUBJECT: Information Relevant To Item 7 – Tender - T-2024-1383 - City Structures Works

Alternative Recommendation

It is resolved that:

- (A) Council accept the tender offer of Tenderer E for the City Structures Works contract for:
 - (i) the price ~~and contingency~~ outlined in Confidential Attachment A to the subject report; and
 - (ii) the Schedule of Rates outlined in Confidential Attachment B to this report, for a contract term of 4 years, with the option for 2 two-year extensions, subject to satisfactory performance and other relevant considerations;
- (B) Council note that the total contract value ~~and contingency~~ for the City Structures Works contract is outlined in Confidential Attachment A to the subject ~~report~~ **Information Relevant To memorandum**;
- (C) authority be delegated to the Chief Executive Officer to finalise, execute and administer the contracts relating to the tender; and
- (D) authority be delegated to the Chief Executive Officer to exercise the options referred to in clause (A), if appropriate.

Purpose

To provide an Alternative Recommendation clarifying that the tendered price for the City Structures Works contract does not include contingency.

To provide revised figures as part of an updated Attachment.

Background

Following publication of the Committee report for Tender - T-2024-1383 - City Structures Works it was identified that due administrative errors contingency was referenced in the Recommendation. Contingency is not applicable for this contract as the contract is based on a Schedule of Rates. Note that references to contingency in the Committee report will be updated administratively.

The total contract value for the purpose of this report is an estimate. Any work undertaken under the contract is subject to work programs and work orders requiring individual approvals to achieve desired service levels set out in asset management plans and expected by the community. The City does not guarantee any minimum quantity of works in any year.

A calculation error in the figures included in Table 1 of Confidential Attachment A (regarding GST inclusion/exclusion) has also been identified. These numbers have now been corrected in the revised Attachment.

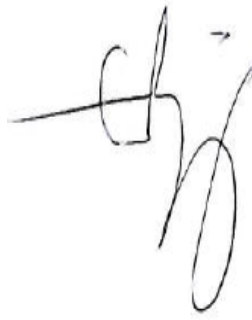
Memo from Veronica Lee, Executive Director City Services

Prepared by: James Mackay, Senior Finance Business Partner

Attachments

Attachment A. Revised Tender Evaluation Summary (Confidential)

Approved

A handwritten signature in black ink, appearing to be 'EMMA RIGNEY', written in a cursive style.

EMMA RIGNEY

A/Chief Executive Officer

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