

Resolution of Council

20 September 2021

Item 4.1

Proposed Schedule of Meetings and Briefings for 2022

Memorandum by the Chief Executive Officer

To Council:

This memorandum requests that Council approve the draft Schedule of Meetings and Briefings for 2022.

The draft Schedule of Meetings and Briefings for 2022 (Attachment A) has been prepared on the basis of a three-week meeting cycle (Councillor Briefings, Committees and Council), consistent with the meeting arrangements adopted by Council in previous years. The draft schedule proposes 10 meeting cycles for 2022.

Section 365 of the Local Government Act 1993 states that "the council is required to meet at least 10 times each year, each time in a different month", with "year" meaning the period from 1 July to the following 30 June (the financial year).

To ensure compliance with the provisions of section 365, the draft Schedule of Meetings and Briefings for the calendar year 2022 provides for:

- (a) five meetings in the first half of 2022 (making a total of 10 meetings for the 2021/22 financial year, inclusive of the five meetings of Council which will have been held in the second half of 2021); and
- (b) five meetings of Council held in the second half of 2022 (making a total of 10 meetings for the 2022/23 financial year, on the basis that a further five meetings of Council will be scheduled for the first half of 2023).

It is noted that:

- (a) the Special Conference of Local Government NSW is currently scheduled to be held from 28 February to 2 March 2022;

- (c) the 2022 Annual Conference of Local Government NSW is currently scheduled to be held from 23 to 25 October 2022;
- (d) briefings will be held on the Tuesday in June 2022 due to a public holiday falling on the relevant Monday; and
- (e) if considered necessary, additional "tentative" briefings dates, intended to accommodate such matters as external presentations, workshops and other non-meeting agenda items, will be separately distributed to Councillors, following approval of the draft schedule.

It would be appropriate for Council to now determine a program of meetings for next year to enable all interested parties to plan their commitments.

The City's website will be updated with the 2022 meeting dates if endorsed by Council.

On 24 July 2021, the Minister for Local Government announced that the September 2021 local government elections would be postponed to address the risks posed by the Delta outbreak of Covid-19 in Greater Sydney. A new date for the local government elections has been set for Saturday 4 December 2021.

On 16 August 2021, Council endorsed an amended schedule of meeting and briefings for 2021 to address the implications arising from the changed election date.

To ensure the timely governance of Council over the summer recess period, it is proposed that an extraordinary meeting of Council be held on Thursday 23 December 2021 after the finalisation of election results (noting that the NSW Electoral Commission and Office of Local Government have advised that this will most likely be between 21 and 23 December 2021).

MONICA BARONE

Chief Executive Officer

Attachments

Attachment A. Draft Schedule of Meetings and Briefings for 2022

Moved by the Chair (the Lord Mayor), seconded by Councillor Scully –

It is resolved that Council:

- (A) adopt the draft schedule of meetings and briefings for 2022, as shown at Attachment A to the subject memorandum; and
- (B) endorse holding the post-election extraordinary meeting of Council on 23 December 2021.

Carried unanimously.

S063444-02

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2022

DATE	MEETING
SCHOOL HOLIDAYS – Monday 20 December 2021 to Wednesday 26 January 2022, inclusive	
<i>**THURSDAY 23 DECEMBER 2021</i>	<ul style="list-style-type: none"> • EXTRAORDINARY COUNCIL (<i>Post Election</i>)
MONDAY 31 JANUARY	<ul style="list-style-type: none"> • RECESS
MONDAY 7 FEBRUARY	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 14 FEBRUARY	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 21 FEBRUARY	<ul style="list-style-type: none"> • COUNCIL
MONDAY 28 FEBRUARY	<ul style="list-style-type: none"> • RECESS
MONDAY 28 FEBRUARY – WEDNESDAY 2 MARCH	<ul style="list-style-type: none"> • LGNSW SPECIAL CONFERENCE
MONDAY 7 MARCH	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 14 MARCH	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 21 MARCH	<ul style="list-style-type: none"> • COUNCIL
MONDAY 28 MARCH	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 4 APRIL	<ul style="list-style-type: none"> • COMMITTEES
SCHOOL HOLIDAYS – Monday 11 April to Monday 25 April 2022, inclusive	
MONDAY 11 APRIL	<ul style="list-style-type: none"> • COUNCIL
FRIDAY 15 APRIL	<ul style="list-style-type: none"> • (Good Friday Public Holiday)
MONDAY 18 APRIL	<ul style="list-style-type: none"> • RECESS (Easter Monday Public Holiday)
MONDAY 25 APRIL	<ul style="list-style-type: none"> • RECESS (ANZAC Day Public Holiday)
MONDAY 2 MAY	<ul style="list-style-type: none"> • BRIEFINGS

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2022

DATE	MEETING
MONDAY 9 MAY	• COMMITTEES
MONDAY 16 MAY	• COUNCIL
MONDAY 23 MAY	• RECESS
MONDAY 30 MAY	• RECESS
MONDAY 6 JUNE	• RECESS
MONDAY 13 JUNE	• Queen's Birthday Public Holiday
TUESDAY 14 JUNE	• BRIEFINGS
SUNDAY 19 JUNE – WEDNESDAY 22 JUNE	• ALGA National General Assembly
MONDAY 20 JUNE	• COMMITTEES
MONDAY 27 JUNE	• COUNCIL
SCHOOL HOLIDAYS - Monday 4 July to Friday 15 July 2022, inclusive	
MONDAY 4 JULY	• RECESS
MONDAY 11 JULY	• RECESS
MONDAY 18 JULY	• RECESS
MONDAY 25 JULY	• RECESS
MONDAY 1 AUGUST	• RECESS
MONDAY 8 AUGUST	• BRIEFINGS
MONDAY 15 AUGUST	• COMMITTEES
MONDAY 22 AUGUST	• COUNCIL
MONDAY 29 AUGUST	• RECESS
MONDAY 5 SEPTEMBER	• BRIEFINGS

SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2022

DATE	MEETING
MONDAY 12 SEPTEMBER	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 19 SEPTEMBER	<ul style="list-style-type: none"> • COUNCIL
SCHOOL HOLIDAYS - Monday 26 September to Friday 7 October 2022, inclusive	
MONDAY 26 SEPTEMBER	<ul style="list-style-type: none"> • RECESS
MONDAY 3 OCTOBER	<ul style="list-style-type: none"> • RECESS (Labour Day Public Holiday)
MONDAY 10 OCTOBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 17 OCTOBER	<ul style="list-style-type: none"> • COMMITTEES
SUNDAY 23 OCTOBER – WEDNESDAY 25 OCTOBER	<ul style="list-style-type: none"> • LGNSW Annual Conference
MONDAY 31 OCTOBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 7 NOVEMBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 14 NOVEMBER	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 21 NOVEMBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 28 NOVEMBER	<ul style="list-style-type: none"> • BRIEFINGS
MONDAY 5 DECEMBER	<ul style="list-style-type: none"> • COMMITTEES
MONDAY 12 DECEMBER	<ul style="list-style-type: none"> • COUNCIL
MONDAY 19 DECEMBER	<ul style="list-style-type: none"> • RECESS
SCHOOL HOLIDAYS – Wednesday 21 December 2021 to Thursday 26 January 2023, inclusive	

The recess continues until the first Committee meetings
of 2023.