

Minutes of the Corporate, Finance, Properties and Tenders Committee - 8 December 2025

Members The Rt Hon Clover Moore AO - Lord Mayor of Sydney (Chair), Deputy Lord Mayor - Councillor Jess Miller , Councillor Olly Arkins, Councillor Sylvie Ellsmore, Councillor Lyndon Gannon, Councillor Robert Kok (Deputy Chair), Councillor Zann Maxwell, Councillor Matthew Thompson, Councillor Yvonne Weldon AM and Councillor Adam Worling.

At the commencement of business at 2:05pm those present were -

The Lord Mayor, Councillors Arkins, Ellsmore, Gannon, Kok, Maxwell, Miller, Thompson and Worling.

Councillor Weldon arrived at the meeting of the Corporate, Finance, Properties and Tenders Committee at 2:09pm during discussion and before the vote on Item 4.

The meeting of the Corporate, Finance, Properties and Tenders Committee concluded at 3:02pm.

Item 1

Confirmation of Minutes

Moved by Councillor Kok, seconded by Councillor Worling –

That the Minutes of the meeting of the Corporate, Finance, Properties and Tenders Committee of Monday 10 November 2025, as circulated to Councillors, be confirmed.

Carried unanimously.

Item 2

Statement of Ethical Obligations and Disclosures of Interest

Councillor Olly Arkins disclosed a less than significant, non-pecuniary interest in Item 6 on the agenda, in that there are residents in 59-99 Belmont Street, Alexandria who are members of the Labor Party (NSW Branch). Councillor Arkins considers that this non-pecuniary interest is not significant and does not require further action in the circumstances because they have not been contacted by them on this matter.

No other Councillors disclosed any pecuniary or non-pecuniary interests in any matters on the agenda for this meeting of the Corporate, Finance, Properties and Tenders Committee.

The Corporate, Finance, Properties and Tenders Committee recommended the following:

Item 3

Investments Held as at 30 November 2025

It is resolved that the Investment Report as at 30 November 2025 be received and noted.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Kok, seconded by Councillor Miller, and carried unanimously.)

X020701

Item 4

Public Exhibition - Grants Policy and Guidelines

It is resolved that:

- (A) Council approve for public exhibition the draft Grants Policy and Guidelines, as shown at Attachments A and B to the subject report, subject to the following amendments to the Grants Guidelines:
- (i) insertion of the below clause into the 'General exclusions and ineligibility' section:
 - appear to be associated with a previous Recipient of grants project that didn't comply with their contractual obligations or complete the grants project satisfactorily
 - (ii) replace the table of eligible entities with the following:

	Quick response grants	Aboriginal and Torres Strait Islander collaboration fund	Economic grants	Social and community grants	Creative grants - projects and infrastructure	Creative grants - artist support	Environmental grants	Major grants	Affordable and diverse housing fund	Accommodation grants	Creative live and work spaces grants	Short-term empty properties grants	Street banner support	Venue hire support	Dixon Street improvement grant
Eligible Not-For-Profit Organisation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Incorporated Association	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Individual	✓														
Unincorporated Community Group auspiced by an Eligible Not-For-Profit Organisation	✓	✓		✓ ¹	✓						✓	✓			
Unincorporated Community Group Note an Individual or Eligible Not-For-Profit Organisation will need to enter into the contract on your behalf														*	
Individual auspiced by an Eligible Not-For-Profit Organisation		✓		✓ ²	✓ ³	✓									
Government Entity							✓		✓						
Government cultural institution				✓ ⁴			✓					✓			
Community Housing Provider								✓							
Co-operative		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Corporation		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Partnership	✓			✓			✓		✓		✓				✓
Sole Trader	✓	✓	✓	✓ ⁵	✓				✓	✓	✓				✓
Owners Corporation						✓									
Trustee of a Trust		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				✓
Business Advocacy Organisation			✓												

¹ Social and community projects and small scale food support projects only
² Social and community projects and small scale food support projects only
³ Creative projects only
⁴ Creative projects only
⁵ Creative projects only
* Community venues only

- (B) Council approve that the Ethics Framework included in the Grants Policy and detailed in the subject report be adopted as the Ethics Framework across the Council and be posted on the City of Sydney website;
- (C) Council note that the Grants Policy and Guidelines, including any recommended changes, will be reported to Council for adoption following the exhibition period; and
- (D) authority be delegated to the Chief Executive Officer to make minor editorial amendments for clarity or correction of drafting errors prior to the exhibition of the draft Grants Policy and Guidelines.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this alternative recommendation was moved by Councillor Kok, seconded by Councillor Miller, and carried unanimously.)

Item 5

Post Exhibition - Code of Meeting Practice

The Corporate, Finance, Properties and Tenders Committee decided that consideration of this matter shall be deferred to the meeting of Council on 15 December 2025.

Staff Recommendation

The staff recommendation to the Corporate, Finance, Properties and Tenders Committee was as follows -

It is resolved that:

- (A) Council note the submissions received from the community on the draft Code of Meeting Practice as outlined in the engagement report shown at Attachment A to the subject report;
- (B) Council adopt the revised City of Sydney Code of Meeting Practice as shown at Attachment B to the subject report, subject to any amendment of section 422 of the Local Government (General) Regulation 2021 to defer the time of commencement of the new Model Code of Meeting Practice for Local Councils;
- (C) Council endorse that if section 422 of the Local Government (General) Regulation 2021 is amended to defer the mandating of the new Model Code of Meeting Practice for Local Council, Council's current Code of Meeting Practice remain in force until further resolution of Council;
- (D) Council fix the order of business of meetings of council as the following:
 - (i) opening of the meeting;
 - (ii) acknowledgement of country;
 - (iii) prayer at the discretion of the Chair;
 - (iv) apologies and applications for a leave of absence by councillors;
 - (v) confirmation of minutes;
 - (vi) statement of ethical obligations and disclosures of interest;
 - (vii) minutes by the Lord Mayor;
 - (viii) memoranda by the Chief Executive Officer;
 - (ix) matters for tabling;
 - (x) reports of committees;
 - (xi) reports to council;
 - (xii) questions on notice;
 - (xiii) supplementary answers to previous questions;
 - (xiv) notices of motion; and
 - (xv) conclusion of the meeting;

- (E) authority be delegated to the Chief Executive Officer to make amendments to the Code of Meeting Practice in order to correct any minor drafting errors and finalise design, artwork and accessible formats for publication;
- (F) Council endorse the City of Sydney Public Forum Guidelines as shown at Attachment C to the subject report;
- (G) Council note that the Public Forum Guidelines can be amended from time to time by Council; and
- (H) Council note that public notification and communications will be undertaken in early 2026 (unless deferred) to advise members of the public of the Public Forum Guidelines and how they can address Council going forward.

Staff Report

The staff report on this matter can be found at Item 5 on the agenda of the meeting of the Corporate, Finance, Properties and Tenders Committee on 8 December 2025.

Speakers

Zena Vaassen addressed the meeting of the Corporate, Finance, Properties and Tenders Committee on Item 5.

Item 6

Land Classification - 99A Belmont Street, Alexandria

It is resolved that Council endorse the classification of 99A Belmont Street, Alexandria (being Lot 101 in Deposited Plan 1314191) as operational land in accordance with section 31 of the Local Government Act 1993 (NSW).

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Kok, seconded by the Chair (the Lord Mayor), and carried unanimously.)

2025/654437

Item 7

Tender - T-2024-1383 - City Structures Works

It is resolved that:

- (A) Council accept the tender offer of Tenderer E for the City Structures Works contract for:
 - (i) the price outlined in Confidential Attachment A to the subject report; and
 - (ii) the Schedule of Rates outlined in Confidential Attachment B to this report, for a contract term of 4 years, with the option for 2 two-year extensions, subject to satisfactory performance and other relevant considerations;
- (B) Council note that the total contract value for City Structures Works Contract is outlined in Confidential Attachment A to the subject Information Relevant To memorandum;
- (C) authority be delegated to the Chief Executive Officer to finalise, execute and administer the contracts relating to the tender; and
- (D) authority be delegated to the Chief Executive Officer to exercise the options referred to in clause (A), if appropriate.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this alternative recommendation was moved by Councillor Kok, seconded by the Chair (the Lord Mayor)

Procedural Motion

Moved by the Chair (the Lord Mayor), seconded by Councillor Miller –

That Item 6.7 be recommitted to clarify the vote.

Carried unanimously.

A show of hands on the motion resulted in an equality of voting as follows –

Ayes (5) The Chair (the Lord Mayor), Councillors Gannon, Kok, Miller and Worling

Noes (5) Councillors Arkins, Ellsmore, Maxwell, Thompson and Weldon.

The Chair (the Lord Mayor) exercised her casting vote in favour of the motion.

Pursuant to the provisions of clause 10.2 of the Code of Meeting Practice, the motion was declared carried.

Carried.)

X118015.003

Item 8**Tender - T-2025-1492 - Barges and Tugs for Sydney New Year's Eve**

It is resolved that:

- (A) Council accept the tender offer of Tenderer A for the provision of Barges and Tugs for Sydney New Year's Eve for:
 - (i) the price and contingency outlined in Confidential Attachment A to the subject report; and
 - (ii) the schedule of rates outlined in Confidential Attachment B to the subject report,
 - (iii) for a period of 2 years (2026 and 2027), with the option of an extension of 2 years (2028 and 2029) if appropriate;
- (B) Council note that the total contract sum and contingency for Barges and Tugs for Sydney New Year's Eve is outlined in Confidential Attachment A to the subject report;
- (C) authority be delegated to the Chief Executive Officer to finalise, execute and administer the contracts relating to the tender; and
- (D) authority be delegated to the Chief Executive Officer to exercise the option referred to in clause (A), if appropriate.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Kok, seconded by Councillor Worling, and carried unanimously.)

X117678.003

Item 9**Tender - Reject and Negotiate - T-2025-1437 - Board Meeting Management Solution**

It is resolved that:

- (A) Council decline to accept the tender offers for the Board Meeting Management Solution for the reasons set out in Confidential Attachment A to the subject report;
- (B) Council does not invite fresh tenders, as it is considered that inviting fresh tenders would not attract additional suitable vendors over and above those that have responded to this tender;
- (C) authority be delegated to the Chief Executive Officer to enter into negotiations with any person with a view to entering into a contract on terms that are appropriate in relation to the subject matter of the tender;
- (D) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender; and
- (E) Council be informed of the successful vendor via the CEO Update.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Kok, seconded by Councillor Worling, and carried unanimously.)

X111683

Item 10

Exemption from Tender - Water Feature Maintenance Services

It is resolved that:

- (A) Council approve an exemption from tender in accordance with section 55(3)(i) of the local Government Act 1993 to extend the existing contract for water features maintenance services for 8 months, noting that a satisfactory result would not be achieved by inviting tenders at this time;
- (B) Council note that a satisfactory result would not be achieved by inviting tenders for this work because there is insufficient time to conduct a tender process for the services and execute a new contract before the expiry of the existing contract for water feature maintenance services;
- (C) Council note that the tender documents for the procurement are near completion and will be issued in early 2026;
- (D) Council approve a variation to the existing contract with Water Features Australia Pty Ltd (ABN: 66 076 262 809) to extend the contract term, with a revised expiry date of 31 August 2026;
- (E) Council note the revised contract sum for the extended term is set out in the Confidential Attachment A to the subject report; and
- (F) authority be delegated to the Chief Executive Officer to negotiate, execute and vary the contract relating to water feature maintenance services.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Kok, seconded by Councillor Miller, and carried unanimously.)

X018336