

Item 4.

Tender - Landscape, Sports Field and Park Turf Works - Schedule of Rates

File No: X018302.003

Tender No: 1896

Summary

This report provides details of the tenders received for the Landscape, Sports Field and Park Turf Works Schedule of Rates Tender.

The City's parks and open space network covers 211 hectares and is one of the City's most important social, economic and environmental assets.

These important community assets cater for a wide range of active and passive recreational activities. Facilities include playgrounds, sports fields, community gardens, water features and park furniture. The network is diverse, with parks and open spaces ranging in size from local pocket parks, to neighbourhood parks, up to large, high profile iconic parks.

The City is dedicated to providing best practice, internationally recognised park services. It aims to deliver the Sustainable Sydney 2030 Strategy and the Greening Sydney Plan to ensure it provides parks of the highest quality to the community.

Landscape and turf renewal and upgrade works are undertaken to support maintenance services. The schedule of rates contract will include design work, demolition, earthworks, paving, concreting, brickwork, stonework, carpentry, installation of furniture, planting and soft landscaping, park turf works, and establishment of turf and planting.

The tender is divided into separable portions, Part A and Part B. Part A works include turfing and landscape works in parks and open space areas. Part B works include specialist sports field turfing works.

Recommendation

It is resolved that:

- (A) Council accept the tender offer of Tenderers C and F for Part A works, and Tenderer G for Part B works, for a period of three years with the option of an extension of two years if appropriate;
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender;
- (C) authority be delegated to the Chief Executive Officer to exercise the option referred to in clause (A), if appropriate, and negotiate the price to extend the contract accordingly; and

Attachments

Attachment A. Tender Evaluation Summary (Confidential)

Attachment B. Schedules of Rates (Confidential)

Background

1. The City's parks and open space network of over 211 hectares is one of the City's most important social, economic and environmental assets, with an asset value of over \$441 million.
2. The park and open space network is an important community asset and caters for a wide range of active and passive recreational activities. Facilities include playgrounds, sports fields, community gardens, water features and park furniture. The network is diverse, with parks and open spaces ranging in size from local pocket parks, to neighbourhood parks, up to large, high profile iconic parks. The parks have varied characters spanning historically significant Victorian parks, contemporary parks, native habitat and wetland areas.
3. The City is dedicated to providing best practice, internationally recognised park services. It aims to deliver the Sustainable Sydney 2030 Strategy and the Greening Sydney Plan to ensure it provides parks of the highest quality to the community.
4. The Landscape, Sports Field and Park Turf Works Schedule of Rates Tender will contribute to a high quality, attractive, accessible, safe and green park and open space network.
5. Landscape and turf renewal and upgrade works are undertaken to support both in-house and contract maintenance teams in parks and open spaces. The Contract will enable ongoing improvement and will ensure the City's parks adapt to future challenges and demands.
6. The Contract is based on a Schedule of Rates and is divided into two separable portions, Part A – Landscape Works and Part B – Sports Field Turf Works.
7. It is recommended that two tenderers are engaged to deliver Part A works, including the following activities: design work, demolition, earthworks, paving, concreting, brickwork, stonework, carpentry, installation of furniture, planting and soft landscaping, park turf works, and establishment of turf and planting.
8. It is recommended that one tenderer is engaged to deliver Part B works, which includes specialist sports field turf works.
9. The term of the Contract will be for a period of three years. Subject to satisfactory performance and at the City of Sydney's discretion, the Contract may be extended for an additional period of two years.

Invitation to Tender

10. The tender was advertised in The Sydney Morning Herald and The Daily Telegraph on 20 November 2018 and closed on 18 December 2018.

Tender Submissions

11. Six submissions were received from the following organisations for Part A works:
 - Beasy Pty Ltd;
 - Green Options;
 - Kyora Landscapes;
 - Landscape Solutions;
 - The Gardenmakers; and
 - Waratah Lawn Care Pty Ltd.
12. Seven submissions were received from the following organisations for Part B works:
 - Beasy Pty Ltd;
 - Green Options;
 - Kyora Landscapes;
 - Landscape Solutions;
 - Nuturf Pty Ltd;
 - Renworx Pty Ltd; and
 - The Green Horticulture Group.
13. No late submissions were received.

Tender Evaluation

14. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
15. The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Summary – Attachment A.
16. All submissions were assessed in accordance with the approved evaluation criteria being:
 - schedule of rates;
 - demonstrated experience in carrying out services of a similar size and nature;
 - personnel allocation, qualifications, experience and capacity, including sub-contractors and fair work requirements;
 - organisational plans and methodology;

- Work Health and Safety; and
- financial and commercial trading integrity, including insurance.

Performance Measurement

17. Performance measurement criteria includes:
 - undertaking quality assurance inspections at hold points nominated in the specification;
 - ensuring that all items installed meet the requirements of the technical specification;
 - attending site meetings and inspection of works with the service provider; and
 - monitoring the service provider's program, work method statements and assessing progress claims.
18. Formal performance reviews will be conducted half yearly in accordance with the City's standard contract management practices.

Financial Implications

19. There are sufficient funds allocated for these services within the current year's operating and capital budgets and future years' forward estimates.

Relevant Legislation

20. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
21. Attachment A contains confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
 - (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
22. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

Critical Dates / Time Frames

23. If approved, the contract would be for an initial period of three years, commencing April 2019 and finishing in April 2022.

24. Subject to performance and at the City's discretion, there is an option for a two year extension commencing April 2022 and finishing in April 2024.

Options

25. Landscape and turf renewal and upgrade works are an essential part of park maintenance and ensuring the City's parks are in a safe condition and fit for use by the community. The absence of renewal and upgrade works in parks would lead to unacceptable levels of risk in parks and unsafe conditions for the public.
26. Delivery of these works as separate small procurement packages would lead to inefficient and longer project delivery timeframes.

Public Consultation

27. Site signage will be installed to notify and inform the community of minor works being undertaken.
28. Public consultation will be undertaken by the City on larger packages of work, when there is a significant change in park use or potential impacts on the community.
29. The successful Tenderers will be required to build and maintain a strong connection with the community during works and appropriately respond to any feedback received.

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Director City Services

Jacqui Brooks, Parks Assets and Services Manager

Joel Johnson, Manager City Greening and Leisure