

**Item 13.9****Notices of Motion****Review of Ratepayer Database Use**

By Councillor Phelps

It is resolved that:

- (A) Council note:
- (i) that residents and businesses need to be aware of proposed decisions or actions that may affect them;
  - (ii) that local businesses are important stakeholders in and integral members of our local communities and must be part of the community consultation process;
  - (iii) that small businesses are a gap in the City's community consultation process and in many cases are failing to receive notification of decisions that will impact them; and
  - (iv) notifications are, by default, being sent to those on the ratepayer's database and in many situations, not passed onto tenants such as businesses, who are then left out of the community consultation process;
- (B) the Chief Executive Officer be requested to prepare a report reviewing the City's use of the rate payer database as a proxy for small business. This report should include:
- (i) the feasibility of creating and maintaining a database of small-business tenants within the City's Local Government Area; and
  - (ii) proposed changes to City policy to ensure all occupants are properly notified.

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