

**Tender - Southern Sydney Regional Organisation of Councils (SSROC)
Incorporated: Cleaning and Inspection of Gross Pollutant Traps and Ancillary
Services**

File No: X021976

Tender No: SSROC 2018-02

Summary

This report provides details of the tenders received by Southern Sydney Regional Organisation of Councils (SSROC) for Cleaning and Inspection of Gross Pollutant Traps (GPTs) and ancillary services, to participating SSROC councils.

SSROC is an association of 11 councils in the southern region of Sydney. SSROC provides a forum for the councils to deal with common issues, particularly those that cross boundaries and achieve economies of scale. Key issues include procurement, planning, environment, transport, sustainability and waste management.

The SSROC Supply Management Group's work plan identified that a collective approach between member councils for the provision of a service to clean and inspect Gross Pollutant Traps and various ancillary services would be beneficial to all member councils, in terms of meeting environmental initiatives, and cost savings due to economies of scale.

The City owns and is responsible for the maintenance of 76 Gross Pollutant Traps.

This report recommends that Council accept the tender offers of Tenderers A, D and F for this service contract.

The contract aims to achieve continual quality improvements, gain efficiencies, provide value-for-money and ensure the GPT assets are maintained in a timely manner.

Recommendation

It is resolved that:

- (A) Council accept the tender offers of Tenderers A, D and F to provide the City with the cleaning and inspection of Gross Pollutant Traps (GPTs) and ancillary services for a period of three years, with the option of a further two extensions of one year each, subject to satisfactory performance;
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender; and
- (C) authority be delegated to the Chief Executive Officer to exercise the option referred to in clause (A), if appropriate, and negotiate the price to extend the contracts accordingly.

Attachments

- Attachment A.** Tender Evaluation Summary (Confidential)
- Attachment B.** Schedules of Rates from Recommended Tenderers (Confidential)
- Attachment C.** SSROC Tender Recommendation Report (Confidential)

Background

1. The City owns and is responsible for the maintenance of 76 Gross Pollutant Traps (GPTs).
2. There are several types of Gross Pollutant Traps currently in use across the Southern Sydney Regional Organisation of Councils (SSROC) region located in urban catchments including gully baskets, in-ground GPTs, trash racks and pipe nets.
3. The City of Sydney is a member of SSROC, an association of 11 local councils, established in 1986.
4. One of SSROC's roles is to act as a facilitator of procurement activities to enable individual councils to benefit from the available economies of scale.
5. This is the second SSROC GPT tender following conclusion of the current tender in March 2019.
6. Gross Pollutant Traps are designed to catch stormwater pollution, greater than five millimetres in diameter, before it has a chance to enter waterways.
7. All forms of development and land use generate gross pollutants (litter and debris). Gross pollutants are a threat to aquatic habitats, reduce environment aesthetics, create unpleasant odour and are known to attract vermin.
8. The tender is for a three year period with two optional 12-month extensions, subject to satisfactory performance.
9. Tenderers had the option of tendering for inclusion on a panel to provide services for one or more of the following categories of works:
 - (a) Category 1 – Design and Construct / Install GPT Units;
 - (b) Category 2 – Supply only of GPT Units;
 - (c) Category 3 – GPT cleaning and maintenance;
 - (d) Category 4 – Removal of GPT;
 - (e) Category 5 – Auditing of GPT units: Civil, Structural, Hydraulics, Performance and Maintenance;
 - (f) Category 6 – Stormwater Inspection, Treatment and Harvesting;
 - (g) Category 7 – Stormwater pipe, repairs, patching and point lining;
 - (h) Category 8 – CCTV investigation of stormwater pipes;
 - (i) Category 9 – Non-destructive digging;
 - (j) Category 10 – Pipe and Pit jetting, root cutting;
 - (k) Category 11 – Recycling and processing or Disposal of waste collected;
 - (l) Category 12 – Clean-up of open water bodies like ponds and lakes, creeks and all other waterways;

- (m) Category 13 – Auditing of gross pollutant traps and biological components of waste and water;
- (n) Category 14 – Reporting and all other auxiliary services associated with the contract on as required basis; and
- (o) Ancillary Services - Traffic Management / Control and Crane Hire.

Invitation to Tender

10. The tender was publicly advertised in The Sydney Morning Herald and Daily Telegraph, and on the SSROC website and the Inner West Council E-Tendering Portal on 16 October 2018, and closed on 7 November 2018.

Tender Submissions

11. Seven submissions were received from the following organisations:

- Alford Point Drain Inspections;
- Bell Environmental;
- Ecosol Wastewater Filtration Services;
- Optimal Stormwater Pty Ltd;
- Pipe Management Australia;
- Total Drain Services; and
- Tox Free Australia Pty Ltd.

12. No late submissions were received.

Tender Evaluation

13. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
14. The Tender Evaluation Panel was comprised of representatives from several SSROC member councils, and SSROC was represented by their Contract Manager.
15. The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Recommendation Report – Attachment C.
16. All submissions were assessed in accordance with the approved evaluation criteria being:
 - (a) any serious non-conformity to tender;
 - (b) Work Health & Safety;

- (c) tendered price and rates;
- (d) tenderer profile / staff, including:
 - (i) capability and capacity to perform required services;
 - (ii) staff - qualifications, licences, experience;
 - (iii) size / history of organisation; and
 - (iv) quality assurance program;
- (e) competency / relevant experience, including:
 - (i) previous experience relevant to specification; and
 - (ii) written references / referee contact detail;
- (f) service standards and methodology, including:
 - (i) technology - systems, data collection, etc;
 - (ii) reporting / invoicing; and
 - (iii) implementation plan; and
- (g) sustainability, including:
 - (i) demonstrated environmental management system; and
 - (ii) relevant documentation / accreditation.

17. Tenderers were advised that a single supplier, or multiple suppliers, may be selected to satisfy the requirements of the SSROC group of councils.

Performance Measurement

18. The City will ensure that the successful tenderers meet the required performance standards by:
- (a) conducting regular meetings with the contractor;
 - (b) carrying out regular reviews and monitoring key outputs to ensure the contractor remains on track with regards to the program and the quality of works; and
 - (c) ensuring the delivery of outputs in accordance with the specification and program.

Financial Implications

19. There are sufficient funds allocated for this project within the current year's operating budget and future years' forward estimates.

Relevant Legislation

20. The tender has been conducted in accordance with the Department of Local Government's Tendering Guidelines, the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
21. Attachments A, B and C contain confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
 - (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
22. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

Critical Dates / Time Frames

23. The proposed contract period is for three years with two optional 12 month extensions, based on performance.

Options

24. The impact of not proceeding with the service works is increased risks of gross pollutants (litters and debris) discharging into the environment within the City's local government area due to Gross Pollutant Traps not being cleaned and maintained. This would result in increased risks to wildlife and aquatic habitats and reduced environment aesthetics.
25. There is an option to engage service providers via separate quotations to perform the required service works. However, the City will not benefit from the available economies of scale received by SSROC.

Public Consultation

26. No public consultation is required.

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Director City Services

George Angelis, Chief Engineer

Peter Garland, Principal Engineer Water Assets