

Relevant Information for Council

FILE: X025796 **DATE:** 13 November 2020

TO: Lord Mayor and Councillors

FROM: David Riordan, Director City Services

THROUGH: Monica Barone, Chief Executive Officer

SUBJECT: Information Relevant To Item 6.3 – 2020/21 Quarter 1 Review - Delivery Program 2017-2021

For Noting

This memo is for the information of the Lord Mayor and Councillors.

Background

At the meeting of the Corporate, Finance, Properties and Tenders Committee on 9 November 2020 further information was sought on payments made to the contracted operator of the Gunyama Park Aquatic and Recreation Centre, Belgravia Leisure.

Gunyama Park Aquatic and Recreation Centre is the largest community asset the City has ever built. It is now in its final stages of construction with practical completion expected to be reached late November 2020. Belgravia Leisure is projecting total visits for year one of 470,000 increasing to 680,000 in year three. Transitions to greenfield centres which operate 7 days a week, in excess of 100 hours a week are complex and resource intensive. Belgravia has established a dedicated transition team with expertise to deliver the full scope of works required to have the centre ready to open to the public, including but not limited to:

- Recruit, onboard and train 149 staff
- Develop and run the Expression of Interest for sportsfield and water space allocation and finalise hire agreements
- Finalise procurement of fitness equipment
- Deliver strategic marketing campaign, including targeted pre-sales campaigns for fitness and learn to swim members

- Undertake key procurement activities including cleaning contract, plant and equipment maintenance, merchandise, retail suppliers
- Running a series of pre-opening visits to test processes and systems operations
- Develop supervision/lifeguard deployment plan
- Fit out procurement and installation
- IT and communications systems procurement and installation including internet, NBN, phone system, computers, printers etc
- Complete risk assessments and develop centre specific Covid Safety Plans for swimming, gym and café operations
- Integrated management system (management plans, policies, operations manuals)

Since Belgravia commenced transition at the end of September 2020, costs of \$79,476 have been incurred with a further \$1.05M projected to the end of January 2021. Almost half (47.5 per cent) of the total projected cost from October 2020 to opening is directly related to staffing costs with the remaining costs covering facility marketing, chemicals, equipment purchases, plant and equipment maintenance, insurances, IT equipment and licences and a facility pre-clean.

Memo from David Riordan, Director City Services

Prepared by: Joel Johnson, Manager City Greening and Leisure

Approved



MONICA BARONE
Chief Executive Officer