

Attachment A

**Policies and Procedures of the Local
Pedestrian, Cycling and Traffic Calming
Committee**

LOCAL PEDESTRIAN, CYCLING AND TRAFFIC CALMING COMMITTEE

The Local Pedestrian, Cycling and Traffic Calming Committee is a statutory committee, established under the Roads Act 1993 and in accordance with administrative procedures established by Transport for NSW (formerly Roads and Maritime Services).

Chairperson: To be determined

Alternate Chairperson: To be determined

Members: There are four formal members of the Traffic Committee:

(a) Four formal (voting) representatives, one from each of the following -

- City of Sydney Council (Chairperson)
- NSW Police Service
- Transport for NSW
- Local State Members of Parliament or their nominee.
- NSW Government Agencies**

Note: representatives of the NSW Police Service and representatives of State MPs can only vote on issues in their command or electorate respectively.

**The NSW Government agencies are formal (voting) members for matters relating to roads over which they have jurisdiction only (for example, Property NSW / Place Management NSW / Infrastructure NSW). The City of Sydney Council is not a formal (voting) member for these matters.

(b) Informal (non-voting) representatives, where relevant, from each of the following –

- Transit Systems representative
- Transport Workers Union representative
- a cycling representative appointed by the Lord Mayor and
- a pedestrian representative appointed by the Lord Mayor.

The Chairperson and their alternate shall be determined by Council. The views of informal members are considered but not binding.

Administration: City staff convene meetings and provide administrative support for the Committee, including the preparation of agendas, reports and minutes, and formally represent Council when both the Chairperson and the alternate are absent.

Function: Council has been delegated certain powers from Transport for NSW with regard to traffic matters on local roads. A condition of this delegation is that Council must take into account the advice of the Local Pedestrian, Cycling and Traffic Calming Committee. The Local Pedestrian, Cycling and Traffic Calming Committee has no decision-making powers. It is primarily a technical review body which is required to advise Council on traffic related matters. All proposals recommended by the Local Pedestrian, Cycling and Traffic Calming Committee must still be formally approved by either the elected Council or authorised City staff (depending on the nature of the proposal). This can only be done when the advice of the Committee is unanimous. Where the advice of the Committee is not unanimous, Council must separately notify and obtain endorsement from Transport for NSW and the NSW Police Service.

Meetings/Attendance: The Local Pedestrian, Cycling and Traffic Calming Committee generally meets every third Thursday of the month at 10.00am in the Council Chamber, Level 1, Sydney Town Hall, George Street, Sydney. Members of the public are welcome to attend and speak to an item on the Local Pedestrian, Cycling and Traffic Calming Committee agenda. Addresses to the Committee are limited to 3 minutes, but this can be extended at the discretion of the Chairperson. If a member of the public wishes to attend, it is requested that they inform the Committee Secretary in advance on 9265 9648.
