

Attachment A

**Functions, Delegations, Policies and
Procedures of Council Committees**

CORPORATE, FINANCE, PROPERTIES AND TENDERS COMMITTEE

- Meeting Time: Monday 2.00pm
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore
- Deputy Chairperson: (To be determined)
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Finance
 - (b) Consideration of budgets and quarterly budget performance
 - (c) Information technology policy
 - (d) Asset management
 - (e) Internal and external audit
 - (f) Fees and charges
 - (g) Rating matters
 - (h) City vehicles and fleet management
 - (i) City operational and property investment facilities
 - (j) Industrial relations
 - (k) Organisational policy
 - (l) City property management, including management, maintenance, leasing, licensing and sale of Council property (excluding footways but including the use, leasing and purchase of other non-Council property)
 - (m) Tenders valued at over \$5 million

BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE

- Meeting Time: At the conclusion of the meeting of the Corporate, Finance, Properties and Tenders Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor
- Deputy Chairperson: (To be determined)
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Economic development and strategy
 - (b) Global city relationships, trade and marketing
 - (c) Innovation
 - (d) Village economies
 - (e) Small business
 - (f) City retailing
 - (g) Operational and promotional issues relating to restaurants and hotels
 - (h) Tourism
 - (i) Grants and sponsorships related to the above

HOUSING FOR ALL COMMITTEE

- Meeting Time: At the conclusion of the meeting of the Business and Economic Development Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor
- Deputy Chairperson: (To be determined)
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Affordable and diverse housing
 - (b) Social housing
 - (c) Community housing
 - (d) Grants and sponsorships related to the above

CULTURAL AND CREATIVE COMMITTEE

- Meeting Time: At the conclusion of the Housing For All Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor
- Deputy Chairperson: (To be determined)
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Arts, culture, creative industries and creative practice City events, programs and activities
 - (b) Cultural and social diversity
 - (c) Cultural, social and economic disadvantage
 - (d) Liquor licensing
 - (e) Cultural venue management
 - (f) Tourism
 - (g) the Film Industry
 - (h) Grants and sponsorships related to the above

RESILIENT COMMUNITIES COMMITTEE

Meeting Time: At the conclusion of the Cultural and Creative Committee

Venue: Council Chamber

Chairperson: The Lord Mayor

Deputy Chairperson: (To be determined)

Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Assistance to community and cultural organisations
- (b) Community services
- (c) Recreation services
- (d) Child care services
- (e) Library services
- (f) City Community facilities
- (g) City Playground facilities
- (h) Innovation
- (i) Grants and sponsorships related to the above

TRANSPORT, HERITAGE, ENVIRONMENT AND PLANNING COMMITTEE

- Meeting Times: At the conclusion of the Resilient Communities Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor
- Deputy Chairperson: (To be determined)
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Planning instruments, ie, LEPs, DCPs, Policies
 - (b) Transport and access initiatives and issues
 - (c) Parking policy
 - (d) Traffic and the Local Pedestrian, Cycling and Traffic Calming Committee
 - (e) Referrals from other authorities for comment on any of the above matters
 - (f) All applications for footway usage approvals
 - (g) Environmental management and sustainability
 - (h) Parks and open spaces
 - (i) Street trees
 - (j) Green roofs
 - (k) Green lanes
 - (l) Urban infrastructure, including roads, stormwater, drainage and footpaths

- (m) Swimming in the harbour
- (n) Street and footpath maintenance and cleaning
- (o) Graffiti removal
- (p) Waste and recycling
- (q) Street furniture
- (r) Street lighting
- (s) Grants and sponsorships related to the above

POLICIES AND PROCEDURES OF COMMITTEES

- (a) The structure and functions of Committees is standing policy of Council.
- (b) All correspondence from, or to, all Committees, and Sub-Committees, shall be handled through normal Council processes.
- (c) All Committees and Sub-Committees shall be advisory to Council and have no independent role, except where specific authorities are delegated to them by Council.
- (d) Matters dealt with in Committee shall be submitted to Council without recommendation only when the chairperson so determines.
- (e) The chairpersons of Standing Committees and Sub-Committees shall have a casting vote in the event of an equality of voting.